**The 14th Southgate Scout Group**

Premises Hire Booking Form

The parties set out in this Booking Form agree to be bound by the terms and conditions set out in the document entitled “The 14th Southgate Scout Group Premises Hire Agreement” (“the Hire Agreement”). The definitions set out in that document apply to this booking form.

|  |  |
| --- | --- |
| **The Hirer** |  |
| Name of organisation or individual: |  |
| Address: |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Purpose of hire (“the function”)** |  |
|  |  |
| **The Hire Period** |  |
| Start date |  |
| Start time |  |
| End date |  |
| End time |  |
|  |  |
| **Contact of the Hirer** |  |
| Name: |  |
| Contact phone number |  |
|  |  |
| **Licence Fee** |  |
| Total fee payable |  |
| Deposit |  |
| Balance due date |  |

**I ACKNOWLEDGE RECEIPT OF THE HIRE AGREEMENT ON BEHALF OF THE HIRER AND AM AUTHORISED TO SIGN TO INDICATE THAT THE HIRER AGREES TO BE BOUND BY THE TERMS SET OUT IN THAT DOCUMENT**

Signed: ……………………………………….

(on behalf of the Hirer)

Position: ……………………………………….

Date: ……………………………………….

**THE SCOUT GROUP ACCEPTS THE BOOKING DESCRIBED IN THIS BOOKING FORM AND AND I AM AUTHORISED TO ENTER INTO THE HIRE AGREEMENT ON ITS BEHALF**

Signed: ……………………………………….

(on behalf of The Scout Group)

Position: ……………………………………….

Date: ……………………………………….